



Dear Applicant,

Thank you for your interest in working with El Ranchito! We are following recommendations and information from the Centers for Disease Control, American Camp Association, the Texas Department of State Health Services, as well as our medical director Dr. Brian Temple and camp nurse Becca Harkleroad, RN to be able to make a final decision about whether camp will be in-person or virtual by April 1st. We WILL have El Ranchito Summer Camp in 2021 and we hope you will be able to join us!

We have prepared two job descriptions: one for each scenario. The first one will be in effect for in-person camp and the second one for virtual camp.

Once we receive your application we will be in touch about next steps and ways you may be involved in planning camp 2021.

Modifications and additions to duties and responsibilities may occur as we follow protocols in continuing to place staff and camper safety as our highest priority.

# Crew Leader (Residential Camp)- Literacy First **El Ranchito**

Summer Camp 2021

Austin, Texas – [www.elranchito.org](http://www.elranchito.org)

<b>Title:</b>	Crew Leader (4 positions: 2 male; 2 female)
<b>Supervisor:</b>	Conservation Corps Director and Project Coordinator
<b>Employment Dates:</b>	May 31 – July 6, 2021
<b>Residency Dates:</b>	June 4 – July 6, 2021 (Residency includes staff training and camp session with designated off and refresh time)
<b>Salary:</b>	\$1,185 (plus \$300 if selected to serve as lifeguard; pay rate for approved hours worked outside of Employment Dates is \$14/hr)
<b>Classification:</b>	Seasonal Employment (health benefits not provided)
<b>To Apply:</b>	Visit <a href="http://www.elranchito.org/jobs/">www.elranchito.org/jobs/</a> to apply online

## Camp Description

El Ranchito's mission is to connect youth with the natural world by providing an extraordinarily fun and inspiring nature-immersion camping experience. The Conservation Corps (CC) serves young people entering 10<sup>th</sup>-12<sup>th</sup> grade. The campsite is within close proximity of the Nature Discovery Camp (for 4<sup>th</sup>-9<sup>th</sup> graders) and is located on the Shield Ranch, 20 miles southwest of Austin. Corps members intimately experience the land, its plants and animals, its creeks, and the starry night sky while focusing on community building, leadership development, and job training. A primitive tent camp, where staff and Corps members sleep, makes experiencing the natural world fun and safe. El Ranchito is a project of the Shield Ranch Foundation in collaboration with El Buen Samaritano Episcopal Mission and Westcave Outdoor Discovery Center.

## Position Description

Conservation Corps Crew Leaders will work alongside and supervise 10<sup>th</sup>-12<sup>th</sup> graders in one 12-day session. Crew Leaders will train, motivate, direct and supervise Corps members in 6 hours of conservation work each day. Corps members are paid a stipend for their work. Crew Leaders engage members in nature study, field trips (including overnight trips), and recreation activities. Crew Leaders are responsible for nine Corps members 24-hours a day (including all meal times) with designated refresh time on rotation. Duties include, but are not limited to:

- Fully participate in campsite prep and take down, staff training, nature programs, and evaluations.
- Train and lead Corps members through safety talks, tool prep and conservation projects including: trail work, habitat restoration, endangered species management and control of invasive plants.
- Model 100% involvement with the program and commitment to encouraging Corps member engagement with the program.
- Promote conservation values with Corps members and staff.
- Support Corps member rotation in camp duties and provide supervision as needed.
- Serve as a healthy role model for Corps members; provide insight, direction, nurture and support.
- Cultivate effective working relationships with staff, volunteers, and camp participants.
- Support other staff as needed.

## Qualification Requirements

- At least three years of college required plus experience in natural sciences and conservation work; a minimum of four years of related study and experience can substitute for college.
- Preferred qualifications: conservation work experience; outdoor leadership training/experience; proficient in Spanish; lifeguard certification (\$300 supplement).
- Experience working with youth (ages 14-17) in outdoor and organized residential camp settings.
- Experience tent camping, hiking and exploring in natural areas.
- Willing to accept supervision, work independently and as part of a team.
- Willing to live in tents without running water, air conditioning, use of electronics while sharing quarters with one or more staff members.
- Willing to follow and enforce a camp dress code and all other camp policies.
- Willing to fully participate in the camp community and lead conservation work projects.
- Completion of a Wilderness First Aid class and a child protection course (both as part of staff training).
- Proof of current CPR certification required before staff training begins.
- Background check required. Any candidate with a felony conviction will be disqualified.
- Tobacco, drugs, alcohol and weapons are not permitted at El Ranchito.

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# Crew Leader (Virtual Camp)- Literacy First

# El Ranchito

## Virtual Summer Camp 2021

Austin, Texas - [www.elranchito.org](http://www.elranchito.org)

<b>Title:</b>	Crew Leader (Virtual Camp)
<b>Supervisor:</b>	Conservation Corps Director and Project Coordinator
<b>Employment Dates:</b>	May 31 – July 6, 2021, approximately 25-40 hours per week
<b>Salary:</b>	14/hr, 40 hours per week max (after 10 hours/week for Literacy First through June 26th)
<b>Classification:</b>	Hourly Employment (health benefits not provided)

**Note: El Ranchito 2021 may be held as a virtual camp due to social distancing guidelines in effect because of the coronavirus pandemic. Due to the current COVID-19 situation and the possible decision to conduct El Ranchito virtually, any reference to the residential camp; in person contact or interactions; on site activities or in person activities with campers in the attached description may be null and void. Modifications and additions to duties and responsibilities may occur in continuing to place staff and camper safety as our highest priority.**

### Virtual Camp Description

The mission of El Ranchito Virtual Camp is to create meaningful connections with the El Ranchito community and the natural world while distancing using virtual tools and independent activities.

The Conservation Corps (CC) serves young people entering 10<sup>th</sup>-12<sup>th</sup> grade. El Ranchito is a project of the Shield Ranch Foundation in collaboration with El Buen Samaritano Episcopal Mission and Westcave Outdoor Discovery Center.

### Position Description

Conservation Corps Crew Leaders will support and supervise 10<sup>th</sup>-12<sup>th</sup> graders during Virtual Camp. Crew Leaders will train, motivate, direct and supervise Corps members in distanced, remote and digital projects. Corps members are paid a stipend for their work. Duties include, but are not limited to:

- Participate in staff training, digital and remote nature programs, and evaluations.
- Train and lead Corps members through safety talks, tool prep and conservation projects which could include: trail work, habitat restoration, endangered species management and control of invasive plants.
- Model 100% involvement with the program and commitment to encouraging Corps member engagement with the program.
- Lead online modified activities, focused on developing conservation skills.
- Promote conservation values with Corps members and staff.
- Serve as a healthy role model for Corps members; provide insight, direction, nurture and support.
- Cultivate effective working relationships with staff, volunteers, and camp participants.
- Support other staff as needed.

### Qualification Requirements

- At least three years of college required plus experience in natural sciences and conservation work; a minimum of four years of related study and experience can substitute for college.
- Preferred qualifications: conservation work experience; outdoor leadership training/experience; proficient in Spanish
- Experience working with youth (ages 14-17) in outdoor and organized residential camp settings.
- Virtual online experience with children is a plus.
- Willing to accept supervision, work independently and as part of a team.
- Willing to follow and enforce a camp dress code and all other camp policies.
- Willing to fully participate in the camp community and lead conservation work projects.
- Background check required. Any candidate with a felony conviction will be disqualified.
- Tobacco, drugs, alcohol and weapons are not permitted at El Ranchito or during Virtual El Ranchito.